

DATA ITEM DESCRIPTION			Form Approved OASD No. 0704-0788 Exp. Date: Jun 30, 1986	
1. TITLE		2. IDENTIFICATION NUMBER		
Scientific and Technical Reports Summary		DI-MISC-80048		
3. DESCRIPTION/PURPOSE				
3.1 Technical reports are acquired to provide the scientific and technical community a description of the precise nature and results of research, development, test, and evaluation (RDT&E) accomplished. Technical reports may be definitive for the subject presented, exploratory in nature, or an evaluation of critical subsystem or of technical problems.				
4. APPROVAL DATE	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC REQUIRED	6b. GIDEP REQUIRED	
850911	DELNV			
7. APPLICATION / INTERRELATIONSHIP				
7.1 This Data Item Description contains the data format and content preparation instructions for the data product generated by the specific and discrete task requirements for this data included in the contract.				
7.2 This Data Item Description shall be used in preparing all ongoing interim or final Scientific and Technical Reports Summary. The purpose of these report summaries is to present management with a concise description of the scientific and technical findings and accomplishments during the reporting period.				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER
				A3670
10. PREPARATION INSTRUCTIONS				
10.1 <u>Contract</u> . This Data Item Description is generated by the contract which contains a specific and discrete work task to develop this data product.				
10.2 <u>Format</u> . The Scientific and Technical Reports Summary shall be in contractor format.				
10.3 <u>Contents</u> . The level of detail of the Scientific and Technical Reports Summary shall be adequate for non-specialists in the subject matter. When appropriate, specific references should be made to more detailed materials. The content of the Scientific and Technical Report Summary shall consist of the following:				
(a) Task objectives.				
(b) Technical problems.				
(c) General methodology (e.g., literature review, lab experiment, survey, etc).				
(d) Technical results.				
(e) Important findings and conclusions.				

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Scientific and Technical Reports Summary (Cont'd)

Block 7 APPLICATION/INSTRUCTIONS (Cont'd)

7.2 (Cont'd) The types of scientific and technical report summaries and their frequencies are specified in the DD Form 1423

7.3 This Data Item Description shall be applicable in contracts when DI-S-4057 is used.

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Block 10 PREPARATION INSTRUCTIONS (Cont'd)

10.3 (Cont'd)

- (f) Implications for further research
- (g) Significant hardware development
- (h) Special comments

10.4 Cover Page - The heading or cover page of each report summary shall contain the following information:

- (a) Procuring Activity Designated Order Number
- (b) Name of Contractor
- (c) Contract Number
- (d) Effective Date of Contract
- (e) Expiration Date of Contract
- (f) Reporting Period
- (g) Principal Investigator and Phone No.
- (h) Project Scientist or Engineer and Phone No
- (i) Short Title of Work

10.4.1 Additionally, each report produced will have prominently displayed on the cover page, a notice of disclaimer worded as follows:

The views and conclusions contained in this document are those of the authors and should not be interpreted as necessarily representing the official policies, either expressed or implied, of the Government.

10.4.2 Scientific and Technical Reports which are sponsored by other than the procuring activity shall have the following on the front cover:

DI-MISC-80048

Scientific and Technical Reports Summary (Cont'd)

Block 10 PREPARATION INSTRUCTIONS (Cont'd)

Sponsored by  
(Sponsor's Identification)

(Sponsor's Designated) Order No. \_\_\_\_\_

Monitored by \_\_\_\_\_ Under Contract# \_\_\_\_\_

10.5 Reports shall be reproduced only by processes which provide black on white copy sufficiently clear and sharp for further reproduction when required. Ditto, hectograph, color, and other reproduction processes not reproducible photographically or xerographically are not acceptable.